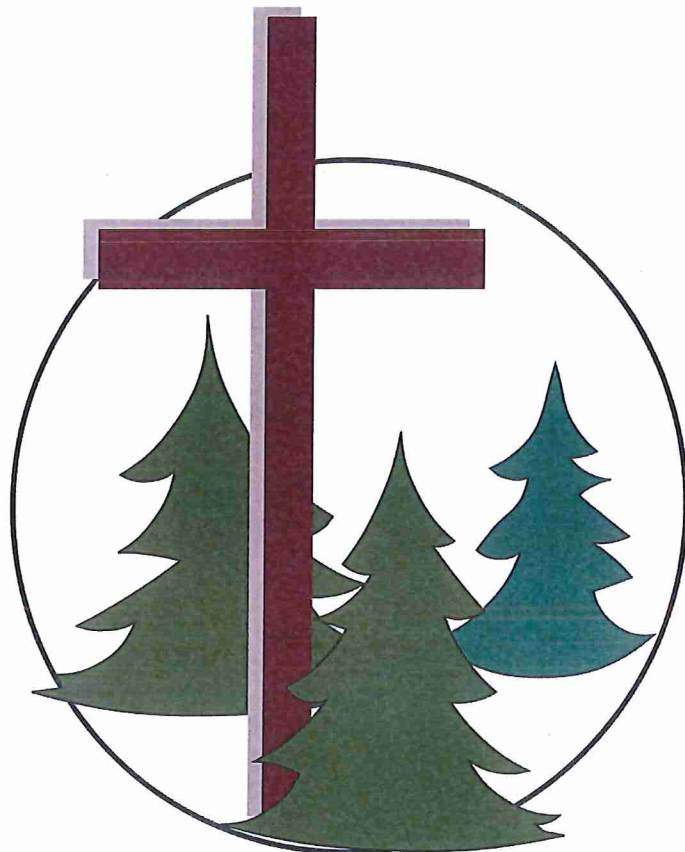


2024 ANNUAL REPORT

Parkwood Presbyterian Church



7998 28th Ave | Jenison, Michigan | 616. 669.3053
parkwoodchurch.com

**2024 Annual Report
Parkwood Presbyterian Church
Jenison, Michigan**

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Annual Meeting of the Congregation and Corporation

January 26, 2025 | 11 a.m.

Docket

Opening Prayer

Declaration of a Quorum

Adoption of the Docket

Motion to approve the Minutes of the Annual Congregational Meeting of January 29, 2024

Motion to approve the Minutes of the Called Congregational Meeting May 4, 2024

Motion to approve the Minutes of the Called Congregational Meeting of December 8, 2024

Clerk of Session Report

Pastor's Report

Financial Reports (See p. XX and following)

- Motion to receive the 2025 Ministry Budget

Ministry Team Reports – Written reports

Other Business

Motion to adjourn with prayer

Minutes

Annual Congregational Meeting Sunday, January 21, 2024, 11:05 a.m.

Moderator: Rev. Sarah Juist

Present: (Quorum) Congregation Members

Opening Prayer: The Christ Candle was lit and Pastor Sarah opened with prayer. The meeting was called to order at 11:05 a.m.

Approve Docket: Adopt the docket for the January 26, 2025, Annual Congregational Meeting was approved.

Motion to approve the minutes of the Annual Congregational Meeting of January 21, 2024

Motion to approve minutes of the called Congregational Meeting of May 4, 2024

Motion to approve the minutes of the Called Congregational Meeting of December 8, 2024

Clerk of Session Report: The membership rolls were tallied by Lynne Ploeg, Clerk of Session. A written report is in the packet for congregation members to follow. It was noted that no one from Parkwood passed this year.

Financial Report: The 2023 budget was summarized from last year. The budget for the 2024 year was approved by the Session and a written report is in the packet for members to follow. A motion was made to approve the ministry budget for the 2024 year. Motion carried. The Admin Team will continue to post a snapshot of the monthly financials in the Press.

Pastor's Report: Pastor Sarah reminded the congregation there were many happenings at Parkwood this past year, and she shared a slide presentation highlighting several of these events.

Ministry Teams' Reports: Written reports from each team/committee are included in the packet for congregation members to read.

Nomination Committee Report: A written report from the Nominating Committee is included in the packet for congregation members to read.

Motion to Adjourn: The Annual Congregational Meeting was closed in prayer by Pastor Sarah. The Christ Candle was extinguished and the meeting was adjourned 11:20 a.m.

Respectfully Submitted, Lynne Ploeg Clerk of Session; Rev. Sarah Juist, Pastor

Called Congregational Meeting

May 4, 2024

11 a.m.

Moderator: Rev. Sarah Juist

Pastor Sarah opened the meeting in prayer.

The meeting was called to order and Lynne confirmed a quorum was present.

The purpose of the meeting is to vote to approve the Reverend David Milbourn as Pastor Emeritus. A motion was made to approve this request. **Motion carried.**

Pastor Sarah closed the meeting in prayer.

A motion was made to adjourn the meeting. **Motion carried.**

The meeting was adjourned at 11:25 a.m.

Respectfully Submitted,

Lynne Ploeg, Clerk of Session

Rev. Sarah Juist , Pastor

Called Congregational Meeting

Sunday, December 8, 2024

11 a.m.

Moderator Rev. Sarah Juist

Present (Quorum) Congregation Members

Opening Prayer

The Christ Candle was lit and Pastor Sarah opened in prayer. The meeting was called to order at 11:00 a.m.

Nominating Committee

The elder nominees for the class of 2028 are Nancy Halliburton and Edd Link. They were unanimously approved by the congregation.

The committee nominates Kay Miller for the Nomination Committee, class of 2028. Kay was unanimously approved by the congregation.

Terms of Call

Dick Cooley reviewed the Terms of Call for Pastor Sarah for the year 2025. They are as follows:

Total Salary	\$60,742
Base Salary:	\$28,096
Housing:	\$28,000
SECA Offset:	\$ 4,646

Vouchered Expenses:	\$2,100
Continuing Education:	\$ 800
Books:	\$ 300
Professional Expenses:	\$1,000

Board of Pensions:	\$14,584
Medical (16%):	\$ 8,975
Death/Disability (1.5%):	\$ 841
Pension (8.5%):	\$ 4,768

TOTAL Pastor's Package \$77,426

It was moved to accept the Terms of Call for Pastor Sarah. Motion carried.

Close in Prayer Pastor Sarah closed the meeting in prayer. The meeting was adjourned at 11:11 a.m.

Respectfully Submitted,

Lynne Ploeg	Rev. Sarah Juist
Clerk of Session	Pastor

Clerk of Session Report

Membership Report January 1, 2024 - December 31, 2024

Membership as of December 31, 2024 77

New membership received during the year

a. By Profession of Faith or Reaffirmation	4
b. By Letter of Transfer	2
c. Restored to active membership and transferred to another church	0
Total gains	6

Members deleted during the year:

a. By Letter of Transfer	0
b. Resignation	0
c. Necrology	4
Total losses	4

Total Active Communicant as of December 31, 2024 66

Members: 0	Non Members: 0
Funerals	Members: 2 Non members: 1
Baptisms	Adults: 0 Children: 0

The Roll of Remembrance

Members who were called from the Church Militant to the Church Triumphant in the year of our Lord 2024:

Connie VanOrder	9-30-24
Bona Beckley	11-13-24
Fred Schouw	12-3-24
Wayne Vinkemulder	12-5-24

Friends who were called from the Church Militant to the Church Triumphant in the year of our Lord 2024:

Laverne Bearinger	1-5-24
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Respectfully Submitted, Lynne Ploeg, Clerk of Session

Pastor's Report

Rev. Sarah Juist

2024 At A Glance

2024 was a year of growth and celebration at Parkwood.

In the spring, we welcomed six new members with joy and thanksgiving. In the fall, we created a new subcommittee for Outreach, and this small but mighty group is working to deepen our relationships with campus ministries and find new ways to engage the local community. Speaking of community: we were blessed to host several community events this year, including concerts, Community Christmas Carols, the Christmas Market, and an Open Table Lunch with United Campus Christian Fellowship.

Meanwhile, the in-house ministries we love have continued to grow and shift. Together in Service engaged the congregation in service projects on Sundays, Ruth Circle had a record-breaking year of sales and giving with Kids Food Basket, fellowship groups like Book Club continued to enjoy one another's company, we added new formation programs like Still Processing and continued beloved traditions like God in the Wild. Additionally, thanks to the congregation's generosity, we were able to pay off the loan for our new roof in one year instead of five!

We celebrated Parkwood's 30th Anniversary this year, marking three decades since our charter Sunday with a special worship service, new banners, gifts for the attendees and congregation, and a luncheon. 30 years of faith and faithfulness! Together, we heard and saw some of Parkwood's history via photos and stories, and we looked into the future with prayer, hope and thanksgiving.

In concert with this celebration, the congregation, the session, and the presbytery came together to grant Rev. David Milbourn, Parkwood's organizing pastor, the title 'Pastor Emeritus,' which we celebrated together over the summer.

Ministry Moments

A quick recap of some of my favorite God-is-at-work-here moments from 2024:

- Our Lenten sermon series on Living & Dying in Christ ignited some excellent conversations on what it means to truly live, and how we die and grieve.
- I was invited to preach at the June presbytery meeting, centered around 'Ministry with Imagination,' where we walked through the first creation story in Genesis together – complete with fake plants and stuffed animals!
- God in the Wild Bible Study – this group gathered throughout the warmer months at various nearby parks to study some of the wilderness stories in scripture and enjoy the beauty of creation with nature walks.
- Deeper ecumenical relationships, partnering with other local congregations like Holy Redeemer Catholic Parish to see how we can best serve our communities together.
- Sharing Holy Week services with our friends and siblings in Christ from Bread of Life Lutheran Church, as well as the Community Christmas Carols event in December!

My Favorite Books In 2024

One of the sections in my monthly pastor's report to the Session is "What I'm Reading." So here's a quick glance at my favorites from 2024!

- *Healing What's Within: Coming Home to Yourself--and to God--When You're Wounded, Weary, and Wandering* by Chuck DeGroat

- *The Kingdom, the Power, and the Glory: American Evangelicals in an Age of Extremism* by Tim Alberta
- *The Ballot and the Bible: How Scripture Has Been Used and Abused in American Politics and Where We Go from Here* by Kaitlyn Schiess

Continuing Education

I attended the Young Clergy Women International conference in May, and presented a workshop for pastors of small churches, titled *Hope For Small Churches: Celebration & Creativity*.

I also began a one-year Church Financial Leadership coaching program with the Presbyterian Foundation, which provides one-on-one coaching for 12 months in the areas of stewardship, fundraising, and financial literacy.

Looking Ahead

In 2025, my hope is that we will continue to reach out into our community with love, and with opportunities to grow and learn together.

30th ANNIVERSARY CELEBRATION

Parkwood Presbyterian Church was chartered as a congregation of the Presbytery of Lake Michigan in the Presbyterian Church (USA) on September 18, 1994. On September 22nd, 2024, the congregation gathered with current and former members, pastors, staff, and presbytery representatives to celebrate 30 years of life and ministry together.

A small group including Pam Weston, Kay Miller, Sandy VanDam, Linda Robbins, and Deb Bales put together photo displays to showcase the ways God has been at work within us, among us, and through us, and the Congregational Life team coordinated a luncheon. The team provided the entrée (chicken), Pastor Sarah provided cake, and the congregation was invited to bring sides and salads. Barb Topp, in coordination with Sue Cooley, created two brand new banners for the celebration, bringing a beautiful visual for the scripture focus for worship that day. Al and Cathy Radunzel also made miniature replicas of the church building out of wood for each family to take home, reminiscent of the small wood churches given out to families during the original building campaign in the 1990s.

Pastor Sarah preached on the parable of the mustard seed as found in Matthew, reminding us that in the kingdom of God, nothing and no one is too small to do good, to be seen and cared for, to give and receive God's healing, shelter, and nurture.

The following history of Parkwood was read aloud during worship, followed by a litany of thanksgiving for our ministry together.

A Brief History of Parkwood Presbyterian Church 30th Anniversary Celebration September 22, 2024

Our congregation was a new church development of the Lake Michigan Presbytery in the early 1990s. The congregation started with a core of longtime Presbyterians from various congregations in the Grand Rapids area, and quickly grew to include those from a wide variety of other church backgrounds, and many who had no previous church background at all.

With the help of Rev. Al Weenink, and then from our organizing pastor, Rev. David Milbourn, we worshiped in the gym at Bauerwood Elementary School for our first few years. With the help of the presbytery, the synod, the national church, and the congregation's generosity, a 10-acre plot of land was purchased. That plot had a house on it, but the rest was corn fields. When we were ready to build, the church house was donated to the local fire department as a controlled practice burn.

The building we now call home was built in 1998, and dedicated that same year. With a brand-new space, we saw our ministry grow through mission activity centered in the Jenison, Grandville, and Hudsonville areas. Those early years saw vibrant family ministries, including Sunday School and Vacation Bible School.

Since our founding, Parkwood has been loved and served by four installed pastors: Rev. David Milbourn, now pastor emeritus, Rev. Matthew Wright, Rev. Christine Barnes, and Rev. Sarah

Juist. We've also been blessed with two dedicated interim pastors: Rev. Linda Male and Rev. Karen Haygood, and several seminary interns.

Our ministries have taken various forms over the years: vibrant children and youth programs, brilliant music ministries, generous and purposeful mission projects, fellowship events and small groups, and ministry relationships with dozens of community partners.

As the world has shifted, so have our ministries. At one point, the hallway was full of computers – kids and adults alike used them for educational games and other faith-focused content.

We've seen a lot of firsts and changes since then: our first online worship services, our first Artisan Market, our first refugee sponsorship, new small groups, new mission projects, new Bible studies, new ways to grow together. Together, we've gone from computers in the hallway to computers in our pockets.

Along the way, we've built friendships, prayed for one another, grown in faith, given generously to our neighbors, celebrated God's faithfulness, and lamented the pain of the world together. We have welcomed newcomers to this family of faith and blessed others on their way to new homes.

But throughout all of this, one thing hasn't changed: by God's grace, we have done all of this together. We know that we are joined together not just by our geography or **our** common interests, but because the Triune God has called us into relationship with God and one another.

In the next thirty years of Parkwood Presbyterian Church, it is our prayer that God will draw many more into that relationship through our congregation as we strive to welcome all those we meet as we would Jesus himself.

Ministry Team Reports

Administration Team

Team Purpose

The committee is responsible for managing and recording all of the financial affairs for Parkwood Presbyterian Church. Some specific responsibilities include recording the current year's income and expense activity for each account and fund, accounts payable, payroll, monitoring the cash flow, investing in certificates of deposit, organizing the annual Stewardship Campaign and communicating with both Session and the members of Parkwood regarding the financial status of our church.

Team Members

Financial Secretary/Chairperson	Linda Robbins
Treasurer	Becky Miner
Recording Secretary	Sue Cooley
Budgeting	Linda Robbins
Stewardship	Sue Cooley
Elder Representative	Micaela Ayers
Member Representative/Payroll	Barb Topp
Check Signers	Becky Miner, Barb Topp, Lynne Ploeg
Pastor	Rev. Sarah Juist

Our 2024 Revenues were \$144,739.07. We received 103.13% of our pledged income for 2024.

The following table shows the General Fund income for the last six years:

Year	Total Income
2019	114,971
2020	114,936
2021	130,775
2022	124,375
2023	132,844
2024	144,739

Our Current Asset balance on 12/31/2024 was \$ 51,239.40 and last year the Current Asset balance on 12/31/2023 was \$55,048.04. This is a decrease of \$3,808.64.

The Capital Replacement Reserve had an increase for the year of \$8,882.53 to \$12,231.13. The total effect on the Special Offering, Designated and Restricted funds since last year was an increase of \$6,773.91.

Special Offerings Received during 2024:

One Great Hour of Sharing	\$ 2,705.00
Peacemaking	1,081.00
Christmas Joy	1,005.00
Pentecost	1,045.00
Disaster Relief	765.00
Shared Mission Designated	1,080.00

In closing, the Administrative Committee would like to thank Rev. Sarah Juist, the Session and the entire congregation for their work, leadership and generous financial support.

Respectfully Submitted,

Linda Robbins, Chairperson

Congregational Life Team

Team Purpose

This committee provides development and coordination of activities and events of the fellowship life of the congregation.

Team Members

Chair	Cathy Radunzel
Members	Marie Andresen
	Kathy Bristow
	Kay Miller
	Lynne Ploeg
	Al Radunzel
	Linda Walters

Team Activities

February	Pre-Super Bowl Bingo Night
March	Collected monetary donations and mailed College Care Packages to 1 student Palm Sunday Breakfast
May	Cleaned Kitchen Lunch for Grubby Sunday
September	30 th Anniversary Celebration Dinner
November	Buckeye Making Event
December	Served cake to celebrate Christmas during Fellowship

Other Responsibilities

- Plan, prepare and serve funeral/memorial meals as requested for services held at the church
- Maintain a list of volunteers from the congregation who are willing to help prepare food and serve food at special events or funerals at our church.
- Monitor and purchase necessary kitchen supplies

Anyone interested in being a part of the Team or who wish to suggest ideas for events can contact any committee member. We meet on the first Tuesday of the month at the church at 6:30 p.m.

Respectfully submitted,

Cathy Radunzel, Chair

Membership and Outreach Team

Members

*Jay Ayers,
Dwight Hillstrom,
*Pastor Sarah Juist,
Lynne Ploeg,
Kermit & Linda Robbins,
Lee Schouw-Chairperson,
Betty Jo Stendel, *
Linda Walters. *

*Denotes Outreach Team

One of the many ministries of the Membership/ Outreach Team is the Card Program administered by Betty Jo Stendel. Birthday, Get Well, Anniversary, Encouragement/Thinking of You Cards are sent in a timely manner to all members and friends of Parkwood. This involves ongoing, diligent attention to caring for Parkwood's membership.

Since the fall of 2023 the M/O team has sponsored Spring and Fall Free Concerts for the Parkwood membership and the general public. Snacks are served and a donation is requested for Kid's Food Basket to which the attendees generously contribute. Advertising is done through Facebook accounts, Feather flags and our Church sign.

After worship receptions are provided for new members with pictures, food and "getting to know you" time. Those new members are incorporated into the card program as well as encouragement to become involved in the life of Parkwood's service teams and music programs. Kermit & Linda Robbins and Lynne Ploeg have shouldered most of the responsibility for this part of the M/O program

The Team Members are responsible for maintaining contact with homebound and ill members through cards, phone calls and personal contact each month. This is facilitated through a rotating Call List with reporting at each monthly meeting. Easter and Christmas gift bags are assembled and delivered to the homebound.

The Team maintains, in the Narthex, Visitor plus Children's early and late elementary packets to be handed out by the Ushers and/or Pastor Sarah for those qualifying.

Team members provide transportation for Parkwood members when needed. Special recognition should be given to Linda Walters who makes sure that Andy DeWilde has transportation weekly to Worship services and special Parkwood programs. When requested other Team members help with this ministry. Dwight Hillstrom acts as a doorman and greeter every Sunday morning which is much appreciated by those entering Parkwood.

Jay Ayers, Linda Walters and Pastor Sarah, as the Outreach sub-group, have most recently become involved in the Open Table Program sponsored by the United Campus Christian Fellowship. This program provides a healthy Wednesday luncheon at St. Mark's Church for College students from downtown campuses.

Respectfully Submitted: Lee Schouw, Chair

Mission Team

Team Purpose... *“Truly, I say to you, as you did it to one of the least of my brothers you did it to me.”*
Matthew 25:40

This has guided the general vision and purpose of the Mission Team, which oversees the mission outreach for Parkwood on a local and global level. Our objectives are to facilitate opportunities for Parkwood members to be involved in the community of faith and make a positive difference in people's lives. None of this would have been possible without the generous support of the congregation.

Team Members

Chair: Kathy Merizon
Maureen Eckhardt
Randy Eckhardt
Dennis Merizon, Session Liaison
Barb Topp, Together-in-Service Coordinator
Nancy Halliburton, Ruth Circle Coordinator
Sarah Juist, Pastor

The Team welcomes members who have an interest in extending the hand of Christ to others. Join us on the first Sunday of the month following worship or Christian Education class. The team meets around nine to ten times a year to determine how to promote various projects, offerings and make requests to Session regarding Mission needs.

Communications

Regular announcements are posted in the Parkwood Press and in the church bulletin. Information is also given during “Minute for Mission” presentations during worship service. Mission recognition of services and letters are posted on the bulletin board by the office.

Team Activities

Presbytery and Synod Special Offerings

This year we were again involved in all four special offerings organized by PCUSA. The amounts offered during 2022 were distributed as follows:

- | | | |
|-----------------------------|----------|---|
| • Christmas Joy | \$1140 | 100% to PCUSA |
| • One Great Hour of Sharing | \$2,705 | 100% to PCUSA |
| • Pentecost | \$1045 | 60% to PCUSA
40% to Arbor Circle |
| • Peace & Global Witness | \$814.50 | 50% to PCUSA
25% to Presbytery
25% to Safe Haven Ministries |

Love Your Neighbor

- **Food Pantry (ONGOING throughout the year)**
There is a labeled donation cabinet in the Library/Missions Collection Room (near the name tag table) where food and paper products may be left. When there are enough donations, items will be transported by a team member.
- **Stuff the Bus - Backpack Program**
Each August we support elementary, middle school, and high school students with needed school supplies and backpacks. These items are distributed to needy students in Grandville, Hudsonville, and Jenison school districts. Parkwood donated 18 backpacks; 5 boxes filled with back-to-school items!

- **Harvest Bags**

The congregation filled 39 bags with stuffed with food items for Thanksgiving and their pantry. The “handle” bags were generously donated by Family Fare on Baldwin and Jenison Meijer.

Ronald McDonald House This is another ONGOING Parkwood Mission Project. While the child is in treatment at one of the local hospitals, Ronald McDonald House provides housing and food for the families with sick children. The congregation supports this organization by collecting “pop top tabs” from canned goods, etc., which are then sold for scrap metal. The donations are stored in a labeled cabinet in the library.

Kids’ Food Basket The 3rd ONGOING Parkwood Mission Project has had a long-standing involvement in supporting the Kids’ Food Basket program. These donations provide a dinner meal for children who may otherwise not have an evening meal. The meal is given to the child at the end of the school day. In summer the sacks are distributed in the various communities’ park systems. Parkwood collects food donations and decorates the lunch bags for this program. Some children highly prize these decorated bags and even save them to decorate their room or living space. Donations may be placed in the labeled cabinet located in the library.

Disaster Assistance Heavy rains, floods, wildfires, tornadoes, and hurricanes devastated many areas of the United States. People were in desperate need for emergency aid and housing assistance. Many communities were completely destroyed. Our church participates in collecting money that is forwarded to the Presbyterian Church USA Disaster Assistance Program. Through Special Offerings during the year and Weekly Offerings Parkwood contributed \$785 to this program.

Respectfully submitted, Kathy Merizon, Mission Team Chair

TOGETHER-IN-SERVICE *(Subcommittee of the Mission Team)*

Parkwood Together-in-Service Mission Group’s purpose is women making items to aid women-in-need, creating items that are donated to Degage Ministries of Grand Rapids and to SEED of Hope Global Ministries for women in Dominican Republic and Uganda.

Members attending each Wednesday Mornings were: Betty Headworth, Jane Craven, Kathy Merizon, Pam LeForge, Terri Babin and Barb Topp. Also working from home Sue Cooly, Cathy Radunzel, Sue Pretty and many others working on various mission projects. We are most thankful for their Helping Hands.

The Session approved Mission Committee budgeted TiS Expense funds of \$400.00 to be used for reimbursing 2023 and 2024 supply expenses and for 2023 Topp’s Crafty Design Craft money to be deposited into PW Restricted Mission Funds to reimburse 2024 supply expenses total deposited funds was \$934.00 and the total reimburse was \$927.00.

With Session’s encouragement we started Helping Hands on Sunday at Fellowship Time from April through October. Once a month we highlighted a different Mission Project for the congregation to see the different projects and lend a helping hand in working on the highlighted project by filling ditty bags, making bags or the items that go into the bags. It was always a fun time, and we were very thankful for all who joined in that special time.

We were very blessed in 2024 to donate to SEED of Hope Global and to Degage Ministries of Grand Rapids the following mission projects: *To SEED of Hope Global*: [33 - Garden Ditty Bags w/2 Hand tools, gloves and row markers, [11- Sewing Ditty Bags w/scissors, needles, pins and bag of fabric scraps

[29 -Cooking Ditty Bags w/2 hot pads, 2 spoons, washcloth and towel [47 - Personal Hygiene Ditty Bags w/toothpaste, toothbrush, comb, washcloth, bar of soap and facial tissues [66 - Feminine Hygiene Ditty Bags w/2 shields, 6 liners, 3 orange briefs, 2 knitted washcloths, bar of soap and 2 plastic bags [63 - School Ditty Bags w/notebook, pencil pouch, 2 pencils, eraser, pencil sharpener[36 - Sundresses [19 - Recycled Plastic Bag Sit-upons [21 - Teddy Bears [13 - New Denim Carpenter Aprons [2 lg bags of Jewelry [Several - Sewing Teacher Fabric Bags w/miscellaneous tools [Several - Bags and boxes of different teaching materials for Teachers and [5 boxes of old PW Bibles.

To Degage Ministries of Grand Rapids: [35 - Personal Hygiene Ditty bags w/toothpaste, toothbrush, comb, washcloth, bar of soap and facial tissues [8 lg- Recycled Plastic Bag Mats.
TiS looks forward to being able to being God's helping hands in 2025 again in a very big and meaningful way. We thank the Congregation for all your help and support.

Respectfully submitted,
Barb Topp, Spokesperson for Together-in-Service

RUTH CIRCLE *(Subcommittee of the Mission Team)*

The following names are those of the women who faithfully show up at our Ruth Circle Meetings: Marie Andresen, Micaela Ayers, Sue Cooley, Jane Craven, Nancy Halliburton, Pam LeForge, Kathy Merizon, Patricia Milbourn, Lynne Ploeg, Sue Pretty, Sandy VanDam.

This past year our meetings have been scheduled every other week on Mondays. These meetings begin at 10am and the ladies are told to come when they can, stay as long as they choose, and leave when they must. There have been a few times when some members have been able to go to lunch together after working at church and these times have been fun ways to continue our lively fellowship together. Every time we meet there is new jewelry to look at and price, or purchase! This jewelry comes to us from donations given to members (Sue Pretty's friends in particular have been extremely generous), dropped off at church or from donations made through VandenBerg jewelers in Grand Rapids or Dekker Jewelers in Zeeland. No matter the source or the amount, we are always extremely grateful for the donations.

The first four months of this year saw this group readying for the big Vintage Jewelry Sale on Saturday, April 27. Leading up to this we realized we needed to do some major advertising and with Pastor Sarah's help were able to get new signs for outdoor space. We also had posters and flyers that were distributed and hung up around the community. Social media was another tool that was used, as well as using an ongoing list of previous shoppers who wished to be contacted when another sale happened.

After the April sale, we continued to gather in donations which were sorted, priced and put away for the next sale which happened in conjunction with the Cookie Walk. This December the Cookie Walk turned into a Christmas Market which comprised the Cookie Walk, Craft sale and Jewelry sale with proceeds split three ways. Kids Food Basket was one of those three ways. This mission and its work for Kids Food Basket is becoming known and we have seen its growth. VandenBerg Jewelers has been such a wonderful contact for us. Not only do they forward us donated jewelry frequently, but they serve as the vehicle for us to get some donated gold jewelry melted down. As the price of gold hit an all time high this year, this netted us and KFB, some rather hefty "scrap checks." We receive these scrap checks after qualifying donated items get melted down. This, along with our sales in April and December, has resulted in our ability to gift KFB with \$6338.00 in 2024!

John Battey continues to serve this ministry through his watch battery mission. He stops in nearly every meeting to pick up any watches that need his attention and to drop off those he has worked on. He has also gifted us with monetary donations from time to time. This year also found Ruth Circle being gifted with three shelving units. Two were gifts from an anonymous donor and one was purchased with our

budgeted funds. These storage shelves are a huge help and along with the removal of the piano have also afforded us more space in which to be and to work. If everyone in the group shows up, it is still crowded, but so far we have made it all work. Thanks to a few members' donations, items like jewelry boxes, fabric for rolling jewelry in, and pricing tags have shown up as needed. With an increase in our budget this year, it is hoped that items like these can be purchased as necessary.

On Sunday, September 29, Bridget Clark Whitney, the CEO of Kids Food Basket attended Parkwood and after the morning service gave a rousing overview of much of what KFB is and does for so many food insecure children in West Michigan. That KFB is not only aware of, but very thankful for Parkwood's dedication to KFB over the years, is clearly evidenced in the written communication of thank you's and the open invitation to tour and to join their mission in whatever way possible. I could go on and on with stories of clear "God Moments" that have happened as a result of this mission. So many of these moments have occurred and will continue while our ladies work and laugh together as they serve a higher purpose. Ruth Circle is a multifaceted network of blessings to be sure!

Respectfully submitted,
Nancy Halliburton, Spokesperson for Ruth Circle

Nominating Team

Committee Purpose

Discerns nominations for new elders, and fills vacancies in the Nominating Team.

Committee Members 2024

Chair, Elder	Pam Weston	Class of 2026
Member at Large	Kay Miller	(Eligible to serve through 2024)
Member at Large	Sue Cooley	(Eligible to serve through 2025)
Member at Large	Doug Pretty	(Eligible to serve through 2026)
Ex-Officio	Sarah Juist	Non-voting member

We thank those who are continuing on Session:

Dick Cooley	Class of 2025
Rob Bristow	Class of 2025
Pam Weston	Class of 2026
Micaela Ayers	Class of 2026

Nominated Elders

We nominated (and they and the congregation have accepted) the following members of Parkwood Presbyterian Church:

Class of 2027: Edward Link
Class of 2027: Nancy Halliburton

Nominating Committee for 2025

Chair, Elder	Pam Weston	(Eligible to serve through 2026)
Member at Large	Sue Cooley	(Eligible to serve through 2025)
Member at Large	Doug Pretty	(Eligible to serve through 2026)
Member at Large	Kay Miller	(Eligible to serve through 2027)
Ex-Officio	Sarah Juist	Non-voting member

Session Members for 2025

Rob Bristow	Class of 2025
Dick Cooley	Class of 2025
Micaela Ayers	Class of 2026
Pam Weston	Class of 2026
Edward Link	Class of 2027
Nancy Halliburton	Class of 2027

Respectfully submitted,

Pam Weston: Chairperson, Elder Representative

Property Team

Committee Purpose

The Property Committee has full responsibility for the supervision, care, maintenance, improvement and protection of properties, buildings, grounds, mechanical equipment and systems, office equipment and supplies, custodial equipment and supplies, furnishings owned, leased or rented by the church, and property/liability and worker compensation insurance.

Committee Members

Chair:	Dan Miner
Elder Representative:	Dick Cooley
	Jeff Graham
	David Milbourn
	Al Radunzel
	Becky Miner

Committee Activities

The Property Committee oversaw the interviewing for a new cleaning service as Faviola decided to leave to work with her husband full time in his new business. Jeff Graham offered to take on the cleaning from August through October until we found a replacement cleaning service. Starting November Kristina Schellenberg Cleaning Service, LLC started cleaning the church.

Also, the committee led the spring clean-up and landscaping project by adding 10 yards of shredded bark to the flowerbeds, trimming shrubs/trees, cleaning up the lawns, and washing the windows. This was a major undertaking and all Grubby Sunday volunteers are greatly appreciated, and we would like to thank Congregational Life for preparing a lunch. We also thank the members of the Property Committee and members of the congregation who throughout the warm season cleared the flowerbeds of weeds and trimmed the plants at the end of the season.

We would like to thank Jeff Graham for joining the Property Committee in June and continue to look forward to working with him.

Completed projects include:

- Installed 2 new shelving units in room used by Ruth Circle to hold jewelry containers.
- Set up a yearly HVAC maintenance contract with Kroll Heating and Cooling which includes 2 yearly checkups.
- Had fire extinguishers inspected.
- Installed 2 toilet risers with handles, one in the women's bathroom and one in the men's bathroom.
- Replaced blown-off fascia on north peak of front of church.
- Shortened front entrance door mullion so now the front door will lock consistently.
- Replaced 6 sprinkler heads during spring irrigation due to damage or failure.
- Replaced irrigation controller due to issues we were having with existing controller not functioning properly.
- Trimmed many low tree branches for lawn mowing and snow plow truck clearance.
- Replaced both drive entrance posts due to decay and put new sleeves, caps, and reflectors on them.

- Replaced refrigerator (thanks to anonymous donor) and irrigation controller due to power surge damage.
- The road sign backlight failed and we had it repaired by Postema Signs.

The irrigation system was started and maintained throughout the season. As we have known for some time, our irrigation system needs continual work, including replacing broken/non-working sprinkler heads, raising sprinkler heads, and other updating needs due to age of the system. The Property Committee will continue to oversee this project again in the next year. We will also need to continue filling and sealing cracks in the parking lot pavement next summer to minimize future pavement breakdown.

Due to the age of the building, major repairs will be needed in the future for our HVAC systems. The Property Committee recommends that building repair funds continue to accumulate and grow as these repairs could present potential major expenses. At this time we need to replace the A/C unit that cools the north end of the building at a cost of \$4,685.00. There is a fund set up for donations for replacing the A/C unit.

We are looking for volunteers to join the Property Committee. We regularly meet the first Monday of each month at 7:00 pm, unless it is a holiday, then we meet the second Monday at 7:00 pm. Contact a Property Committee member if you are interested.

Respectfully submitted,
Dan Miner: Chairperson

Worship Team

Purpose

The Worship Team is responsible for providing meaningful worship for the congregation.

Team Members:

Rev. Sarah Juist
Karen Albert, choir director
Paul Andresen
Rob Bristow
Sue Cooley, chair
Patricia Milbourn
Lee Schouw, handbells and choir chimes director

Activities:

1. Provided pulpit supply during Rev. Juist's absences.
2. Karen Albert, Lee Schouw and Rev. Juist coordinated a variety of music which included congregational hymns, choir, handbells, praise team and special guests.
3. Libbie Niewiada served as pianist on Sunday mornings and mid-week choir rehearsals. Ryan Blok was her substitute for maternity leave.
4. Offered recorded weekly services on YouTube with links in the Parkwood Press and on the website.
5. In addition to regular Sunday services, provided a recorded Ash Wednesday service, shared Maundy Thursday and Good Friday services with Bread of Life Lutheran Church, and offered a community Christmas caroling service followed by caroling at the American House Lodge.
6. Provided two 5th Sunday special services: a rock and roll devotional based on Gordon Lightfoot's "The Wreck of the Edmund Fitzgerald" led by Paul Andresen and a study of "Passing of the Peace."
7. Added to services: silent prayer time; sung responses including "Our God is an Awesome God" and the Gloria Patri; and the Passing of the Peace (post-pandemic style). Also added "Still Processing," a periodic post-service gathering to discuss questions about sermons or national events.
8. With the help of many Parkwood volunteers, we found the liturgists, ushers, Communion servers and preparers, and musicians of every kind.

Our team is so grateful!

Thank you, Pastor Sarah, for leading our community of faith through your presence, your engaging, thought-provoking sermons and your guidance. Your love for God and us shows!

Thank you, volunteers, who so readily prepare Communion, make coffee and serve treats, man the sound system, serve as liturgists, participate in the music, set up tables, take down tables, attend the special services, offer suggestions and support our efforts.

Thank you, Karen, Libbie and Lee, for the music that enhances our services.

Thank you, Kathy VanderVelde, for your work in the office. Your reminders are appreciated!

Respectfully submitted,
Sue Cooley, Chair

MUSIC ENSEMBLES

Choir chimes: It has become a custom at Parkwood that quarterly, during worship, the handchimes, including specially arranged music, are handed out randomly to approximately 25 members of the congregation. These are used with the piano to accompany one of hymns while everyone sings. Our membership seems to enjoy this novel approach to hymns and so it continues.

Handbells: Our handbells were out for refurbishing during the summer months so were used in the worship services for only five months this year. This was in the form of solos, duets and a five-person ensemble. Change Ringing began the services during four of the five Advent opportunities. Rehearsals were on Wednesday evenings before choir. The participants were Kathy Bristow, Dan Miner, Al and Cathy Radunzel, Skip and Lee Schouw. Micaela Ayers and Rachel & Melissa Walters helped with change ringing during Advent.

Spirit Team: This ensemble presented a variety of rhythmical hymns not found in our hymnal. These were praise songs lending themselves to the talents of vocalists and instrumentalists in our congregation. Those people, three guitarists, one pianist, and six vocalists rehearsed the week before the Sunday they were to play. The selections were joyful and well received. The Spirit team members were: Guitarists-Jay Ayers, Aiden Bristow and Skip Schouw. Pianist-Libbie Niewiada with singers-Marie Andresen, Micaela Ayers, Mallory Bristow, Carla Jillson, Lee Schouw and Mike Stoll.

Respectfully Submitted

Lee Schouw, Director

Financial Reports

On the following pages, please find:

- Statement of Financial Position as of Dec 31,2024
- Other Funds Reconciliation
- Statement of Activities (Dec. 1-Dec 31, 2024)
- 2024 Budgeted & Actual Giving & Revenues /2025 Budgeted Giving & Revenues
- 2024 Budget & Actual and 2025 Proposed Budget

Parkwood Presbyterian Church
Statement of Financial Position

As of: Dec 31st 2024

Assets

1051 Huntington Bank Checking	7,871.44
1052 Certificates of Deposit	22,050.55
1053 Huntington Money Market	21,317.41

Total Assets

\$ 51,239.40

Liabilities & Net Assets

Liabilities

2020 FICA Payable	599.18
2022 Medicare Payable	140.06
2025 Federal Withholding	750.00
2030 Mi State Withholding	507.18

Funds

3005 General Fund	21,476.05
3051 Temporary Special Funds	2,145.00
3052 Temporary Restricted Funds	7,035.78
3053 Permanent Restricted Fund	28,119.64

Total Funds

58,776.47

Total Liabilities

60,772.89

Net Assets

3900 Retained Earnings	(9,533.49)
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Total Net Assets

(9,533.49)

Total Liabilities & Net Assets

\$ 51,239.40

PREVIOUS

PARKWOOD PRESBYTERIAN CHURCH
OTHER FUNDS RECONCILIATION
12/31/2024

	Beginning Balance 1/1/2024	Received This Month	Received YTD	Total	Expenses This Month	Expenses YTD	Year-to-Date Total
3051 Special Offering Funds							
S1 One Great Hour of Sharing	-		2,705.00	2,705.00		2,705.00	-
S2 Peacemaking Offering	5.00		1,081.00	1,086.00	1,091.00	1,091.00	(5.00)
S3 Christmas Joy Offering	1,070.00	935.00	1,005.00	2,075.00		1,140.00	935.00
S4 Pentecost Offering	-		1,045.00	1,045.00		1,045.00	-
S5 Disaster Relief	25.00	35.00	765.00	790.00	655.00	655.00	135.00
S6 Shared Mission Designated		125.00	1,080.00	1,080.00		-	1,080.00
							-
Total Special Offering Funds	1,100.00	1,095.00	7,681.00	8,781.00	1,746.00	6,636.00	2,145.00
Monthly Net Activity			(651.00)				
3052 Designated Funds-Temporary							
20B Handbell Maintenance Fund	2,029.93		-	2,029.93		2,029.93	-
20A Edie Hillstrom Memorial Fund-11/2021	595.00		-	595.00		-	595.00
20E Sharon Bearinger Memorial-2/2022	2,000.00		-	2,000.00		-	2,000.00
20F Terry Ploeg Memorial-11/2022	625.00		-	625.00		-	625.00
20B Vern Bearinger Memorial - 1/2024			2,200.00	2,200.00		-	2,200.00
20J Skip Schouw Memorial - 12/2024	-	425.00	425.00	425.00		-	425.00
20G The Renew Campaign	-		5,746.40	5,746.40		5,746.40	-
20H Ruth's Circle Jewelry Sales		1,502.78	6,319.30	6,319.30	3,118.00	5,362.52	956.78
20I Pass Through Giving			374.00	374.00		140.00	234.00
Total Designated Funds	5,249.93	1,927.78	15,064.70	20,314.63	3,118.00	13,278.85	7,035.78
Monthly Net Activity			1,927.78				
3053 Restricted Funds-Permanent							
R1 Youth	1,502.95		-	1,502.95		-	1,502.95
R2 Deacon fund	6,737.52	35.00	310.00	7,047.52		100.00	6,947.52
R3 Capital Replacement Reserve	8,882.53	75.00	4,303.60	13,186.13		955.00	12,231.13
R4 Parkwood Mission	3,723.83	776.78	2,044.78	5,768.61	100.00	1,178.18	4,590.43
R5 Session Discretionary Fund-2019	2,250.00		-	2,250.00		-	2,250.00
R6 Funeral Meal Escrow Fund	793.34	293.91	293.91	1,087.25	776.05	776.05	311.20
R7 Worship Renewal	286.41		-	286.41		-	286.41
Total Restricted Funds	24,176.58	1,180.69	6,952.29	31,128.87	876.05	3,009.23	28,119.64
Monthly Net Activity			304.64				
Monthly Totals for the Three Funds	30,526.51	4,203.47	29,697.99	60,224.50	5,740.05	22,924.08	37,300.42

Parkwood Presbyterian Church
Statement of Activities

Date Range: Dec 1st 2024 - Dec 31st 2024

Accounts	Actual Dec 01, 2024 - Dec 31, 2024	Actual This Year Year to Date	Annual Budget This Year	Annual Budget % Used This Year
Revenues				
4010 Current Year Pledge	11,921.75	111,050.95	107,680.00	103.13 %
4015 Loose Plate Offering	1,973.00	10,515.06	5,500.00	191.18 %
4018 Prior Year Pledge Receipts	0.00	447.20	0.00	0.00 %
4020 Non-Pledge General Fund	1,581.00	17,591.00	10,250.00	171.62 %
4025 Interest Income-General Fund	99.46	1,889.69	1,300.00	145.36 %
4026 Raise Right Income	167.22	554.19	400.00	138.55 %
4027 Fundraisers	766.79	766.79	1,500.00	51.12 %
4030 Misc. Income -General	255.53	255.53	100.00	255.53 %
4035 Initial Offering	0.00	229.95	200.00	114.98 %
4040 Per Capita	0.00	1,424.70	1,300.00	109.59 %
4190 Miscellaneous In/Out	(233.25)	14.01	0.00	0.00 %
Total Revenues	\$ 16,531.50	\$ 144,739.07	\$ 128,230.00	112.87 %
Expenses				
Missions				
5024 Shared Mission (PCUSA)	0.00	0.00	100.00	0.00 %
5025 Per Capita	226.95	2,723.40	2,723.40	100.00 %
5027 Mission Committee Expenses	0.00	0.00	100.00	0.00 %
5030 Designated Mission - TIS	0.00	400.00	400.00	100.00 %
5031 Designated Missions - Ruth Circle	0.00	84.00	100.00	84.00 %
Total Missions	226.95	3,207.40	3,423.40	93.69 %
Administration & Office				
5101 Office Operations	0.00	261.81	200.00	130.90 %
5107 Software Renewal & Web Site Licensing	0.00	708.92	400.00	177.23 %
5108 Realm Software Expense	116.00	1,194.10	1,200.00	99.51 %
5110 Office Postage	6.00	521.95	300.00	173.98 %
5115 Paper	26.99	450.96	200.00	225.48 %
5120 Telephone & Internet	0.00	2,499.71	2,300.00	108.68 %
5135 Equipment Maintenance	0.00	0.00	60.00	0.00 %
5140 Copier Maintenance	0.00	1,686.39	1,100.00	153.31 %
5199 Miscellaneous Expenses	14.89	274.06	250.00	109.62 %
Total Administration & Office	163.88	7,597.90	6,010.00	126.42 %
Christian Education				
5225 Adult Education	0.00	0.00	300.00	0.00 %
Total Christian Education	0.00	0.00	300.00	0.00 %
Worship				
5301 Choir & Music Supplies	0.00	32.49	100.00	32.49 %
5302 Bell Choir	0.00	0.00	75.00	0.00 %
5305 Bulletins & Music Licensing	0.00	454.00	450.00	100.89 %
5310 Worship Supplies	0.00	146.63	100.00	146.63 %
5320 Soloist/Instrumentalist	0.00	300.00	300.00	100.00 %
5325 Pulpit Supply & Mileage	155.00	968.65	1,200.00	80.72 %
5330 CD Ministry	0.00	57.80	200.00	28.90 %
5355 Handbell Maintenance Escrow	0.00	375.00	375.00	100.00 %
5360 Music Equipment Maintenance	295.00	1,606.68	1,500.00	107.11 %
Total Worship	450.00	3,941.25	4,300.00	91.66 %

Accounts	Actual Dec 01, 2024 - Dec 31, 2024	Actual This Year Year to Date	Annual Budget This Year	Annual Budget % Used This Year
Stewardship				
5410 Offering Envelopes	0.00	220.82	210.00	105.15 %
Total Stewardship	0.00	220.82	210.00	105.15 %
Membership & Outreach				
5505 Advertising	0.00	0.00	150.00	0.00 %
5507 Postage	0.00	73.00	150.00	48.67 %
5508 New Member Fellowship	0.00	24.99	200.00	12.50 %
5510 Outreach Projects	215.64	249.53	500.00	49.91 %
Total Membership & Outreach	215.64	347.52	1,000.00	34.75 %
Property				
5601 Utilities	81.50	7,203.49	7,700.00	93.55 %
5605 Repairs & Maintenance	360.00	1,732.30	1,180.00	146.81 %
5610 Insurance/Property & Liability	557.53	6,691.00	6,400.00	104.55 %
5612 Insurance/ Worker's Comp	0.00	361.00	400.00	90.25 %
5615 Snowplowing	580.00	3,540.00	3,700.00	95.68 %
5618 Lawn Care	0.00	3,480.00	3,350.00	103.88 %
5620 Trash Removal	45.00	550.00	540.00	101.85 %
5623 Janitorial Services	0.00	2,310.00	2,860.00	80.77 %
5625 Janitorial Supplies	0.00	125.08	300.00	41.69 %
5627 Pest Control	50.00	545.00	492.00	110.77 %
5629 HVAC Repair & Maint.	0.00	765.00	1,000.00	76.50 %
5631 Landscaping	0.00	303.00	500.00	60.60 %
5632 Fertilize Lawn & Shrubs	0.00	0.00	1,600.00	0.00 %
Total Property	1,674.03	27,605.87	30,022.00	91.95 %
Loans				
5650 Loan Principal	0.00	1,231.17	5,020.19	24.52 %
5651 Loan Interest	0.00	96.15	251.77	38.19 %
Total Loans	0.00	1,327.32	5,271.96	25.18 %
Congregational Life				
5801 Social Activities	237.35	575.70	800.00	71.96 %
5805 Fellowship Hour Supplies	24.99	24.99	0.00	0.00 %
5815 Collegiate Ministry	0.00	0.00	50.00	0.00 %
Total Congregational Life	262.34	600.69	850.00	70.67 %
Personnel - Pastor				
5901 Salary - Pastor	2,367.20	28,406.40	28,406.42	100.00 %
5905 Housing	2,500.00	30,000.00	30,000.00	100.00 %
5910 Pension/Disability/Health	1,666.26	19,995.12	22,778.50	87.78 %
5925 Continuing Education	0.00	617.21	800.00	77.15 %
5930 Book Allowance	0.00	0.00	300.00	0.00 %
5932 Professional Expenses	0.00	949.34	1,000.00	94.93 %
Total Personnel - Pastor	6,533.46	79,968.07	83,284.92	96.02 %
Personnel - Support				
5961 Administrative Assistant	853.36	12,226.00	13,312.00	91.84 %
5965 FICA/Medicare Exp, for Support & Programs	116.48	1,394.46	1,018.37	136.93 %
5970 Admin. Asst. Professional Development	0.00	0.00	300.00	0.00 %
5971 Director of Music	666.66	7,333.26	8,000.00	91.67 %
5972 Music Director/Professional Development	0.00	0.00	270.00	0.00 %
5973 Music Director/FICA.Medicare	0.00	102.00	612.00	16.67 %
5976 Accompanist	700.00	8,400.00	7,500.00	112.00 %
Total Personnel - Support	2,336.50	29,455.72	31,012.37	94.98 %
Total Expenses	\$ 11,862.80	\$ 154,272.56	\$ 165,684.65	93.11 %

Accounts	Actual	Actual	Annual	Annual
	Dec 01, 2024 - Dec 31, 2024	This Year Year to Date	Budget This Year	Budget % Used This Year
Net Total	\$ 4,668.70	(\$ 9,533.49)	(\$ 37,454.65)	25.45 %

Parkwood Presbyterian Church

2024 Budgeted & Actual Giving & Revenues

2025 Budgeted Giving & Revenues

	2024		2025
	Budgeted Estimate of Giving & Revenues	Actual Giving & Revenues	Budgeted Estimate of Giving & Revenues
Pledged	\$ 107,680.00	\$ 111,050.95	\$ 127,840.00
Prior Year Pledges		\$ 447.20	
Non Pledge	\$ 10,250.00	\$ 17,591.00	\$ 5,800.00
Plate Loose Offering	\$ 5,500.00	\$ 10,515.06	\$ 6,500.00
Interest Income	\$ 1,300.00	\$ 1,889.69	\$ 750.00
Per Capita Contributions	\$ 1,300.00	\$ 1,424.70	\$ 1,400.00
Raise Right Income	\$ 400.00	\$ 554.19	\$ 400.00
Initial Offering	\$ 200.00	\$ 229.95	\$ 200.00
Miscellaneous	\$ 100.00	\$ 269.54	\$ 100.00
Fund Raising Events	\$ 1,500.00	\$ 766.79	\$ 750.00
Total Estimated Revenue	\$ 128,230.00	\$ 144,739.07	\$ 143,740.00

Parkwood Presbyterian Church

2024 Budget & Actual and 2025 Annual Budget

Expenses	2024 YTD			2025
	Budget	Actual	Variance	Proposed Budget
Missions				
Shared Mission (PCUSA)	\$ 100.00		\$ 100.00	
Per Capita Apportionment	\$ 2,723.40	\$ 2,723.40	\$ -	\$ 3,066.00
Committee Expenses	\$ 100.00		\$ 100.00	\$ 100.00
Designated Missions (Together in Service)	\$ 400.00	\$ 400.00	\$ -	\$ 400.00
Designated Missions (Ruth's Circle)	\$ 100.00	\$ 84.00		\$ 200.00
Total Missions	\$ 3,423.40	\$ 3,207.40	\$ 216.00	\$ 3,766.00
Administration & Office				
Office Operations	\$ 200.00	\$ 261.81	\$ (61.81)	\$ 250.00
Software, Realm	\$ 1,200.00	\$ 1,194.10	\$ 5.90	\$ 400.00
Software Renewal & Web Site Licensing	\$ 400.00	\$ 708.92	\$ (308.92)	\$ 1,392.00
Postage	\$ 300.00	\$ 521.95	\$ (221.95)	\$ 400.00
Paper/Stationery	\$ 200.00	\$ 450.96	\$ (250.96)	\$ 250.00
Telephone & Data Service	\$ 2,300.00	\$ 2,499.71	\$ (199.71)	\$ 2,628.00
Equipment/Maintenance	\$ 60.00		\$ 60.00	\$ 100.00
Copier	\$ 1,100.00	\$ 1,686.39	\$ (586.39)	\$ 300.00
Miscellaneous	\$ 250.00	\$ 274.06	\$ (24.06)	\$ 250.00
Total Administration & Office	\$ 6,010.00	\$ 7,597.90	\$ (1,587.90)	\$ 5,970.00
Christian Education				
Adult Education	\$ 300.00	\$ -	\$ 300.00	\$ -
Total Christian Education	\$ 300.00	\$ -	\$ 300.00	\$ -
Retreat/Seminar				
Leadership Training	\$ -			\$ -
Total Retreat/Seminar	\$ -			\$ -
Worship				
Choir & Music Supplies	\$ 100.00	\$ 32.49	\$ 67.51	\$ 100.00
Bell Choir	\$ 75.00		\$ 75.00	
Bulletins/Music License	\$ 450.00	\$ 454.00	\$ (4.00)	\$ 250.00
Worship Supplies	\$ 100.00	\$ 146.63	\$ (46.63)	\$ 100.00
Soloist/Instrumentalists	\$ 300.00	\$ 300.00	\$ -	\$ 400.00
Pulpit Supply/ mileage	\$ 1,200.00	\$ 968.65	\$ 231.35	\$ 1,600.00
CD Ministry	\$ 200.00	\$ 57.80	\$ 142.20	\$ 75.00
Handbell Maintenance (Escrow '07)	\$ 375.00	\$ 375.00	\$ -	\$ 250.00
Music Equipment Maintenance	\$ 1,500.00	\$ 1,606.68	\$ (106.68)	\$ 1,500.00
Total Worship	\$ 4,300.00	\$ 3,941.25	\$ 358.75	\$ 4,275.00

Parkwood Presbyterian Church

2024 Budget & Actual and 2025 Annual Budget

Expenses	2024 YTD			2025
	Budget	Actual	Variance	Proposed Budget
Stewardship				
Offering Envelopes	\$ 210.00	\$ 220.82	\$ (10.82)	\$ 230.00
Total Mission Int. / Stewardship	\$ 210.00	\$ 220.82	\$ (10.82)	\$ 230.00
Membership/Outreach				
Advertising for Events	\$ 150.00		\$ 150.00	\$ 100.00
Postage	\$ 150.00	\$ 73.00	\$ 77.00	\$ 200.00
New Member Fellowship	\$ 200.00	\$ 24.99	\$ 175.01	\$ 100.00
Outreach Projects	\$ 500.00	\$ 249.53	\$ 250.47	\$ 500.00
Outreach Expenses				\$ 1,000.00
Total Membership/Outreach	\$ 1,000.00	\$ 347.52	\$ 652.48	\$ 1,900.00
Property				
Utilities	\$ 7,700.00	\$ 7,203.49	\$ 496.51	\$ 7,950.00
Repairs & Maintenance	\$ 1,180.00	\$ 1,732.30	\$ (552.30)	\$ 1,180.00
Insurance (Property/Liability)	\$ 6,400.00	\$ 6,691.00	\$ (291.00)	\$ 6,900.00
Insurance (Worker's Compensation)	\$ 400.00	\$ 361.00	\$ 39.00	\$ 400.00
Snowplowing	\$ 3,700.00	\$ 3,540.00	\$ 160.00	\$ 3,585.00
Lawn Care	\$ 3,350.00	\$ 3,480.00	\$ (130.00)	\$ 3,585.00
Trash Removal	\$ 540.00	\$ 550.00	\$ (10.00)	\$ 540.00
Janitorial Services	\$ 2,860.00	\$ 2,310.00	\$ 550.00	\$ 4,410.00
Janitorial Supplies	\$ 300.00	\$ 125.08	\$ 174.92	\$ 300.00
Pest Control	\$ 492.00	\$ 545.00	\$ (53.00)	\$ 600.00
Repair & Maintenance (HVAC)	\$ 1,000.00	\$ 765.00	\$ 235.00	\$ 2,450.00
Landscaping	\$ 500.00	\$ 303.00	\$ 197.00	\$ 500.00
Fertilize Lawn & Shrubs	\$ 1,600.00	\$ -	\$ 1,600.00	\$ 600.00
Total Building and Grounds	\$ 30,022.00	\$ 27,605.87	\$ 2,416.13	\$ 33,000.00
Congregational Life				
Social Activities & Fellowship Hour	\$ 800.00	\$ 575.70	\$ 224.30	\$ 800.00
Fellowship Hour Supplies		\$ 24.99	\$ (24.99)	
Collegiate Ministry	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
Total Congregational Life	\$ 850.00	\$ 600.69	\$ 249.31	\$ 850.00
Roof Loan				
Loan Principal	\$ 5,020.19	\$ 1,231.17	\$ 3,789.02	\$ -
Loan Interest	\$ 251.77	\$ 96.15	\$ 155.62	\$ -
Capital Replacement Reserve				
	\$ 5,271.96	\$ 1,327.32	\$ 3,944.64	\$ -

Parkwood Presbyterian Church

2024 Budget & Actual and 2025 Annual Budget

Expenses	2024 YTD			2025
	Budget	Actual	Variance	Proposed Budget
Personnel -- Pastor				
Salary- Pastor	\$ 28,406.42	\$ 28,406.40	\$ 0.02	\$ 32,742.00
Housing/Utilities	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 28,000.00
Pension/Med/D&D/Dental	\$ 22,778.50	\$ 19,995.12	\$ 2,783.38	\$ 14,584.00
Continuing Education (vouchered)	\$ 800.00	\$ 617.21	\$ 182.79	\$ 800.00
Book Allowance (vouchered)	\$ 300.00	\$ -	\$ 300.00	\$ 300.00
Professional Expenses (vouchered)	\$ 1,000.00	\$ 949.34	\$ 50.66	\$ 1,000.00
Total Personnel -- Pastor	\$ 83,284.92	\$ 79,968.07	\$ 3,316.85	\$ 77,426.00
Personnel -- Support				
Administrative Assistant	\$ 13,312.00	\$ 12,226.00	\$ 1,086.00	\$ 13,728.00
FICA/Medicare for Support	\$ 1,018.37	\$ 1,394.46	\$ (376.09)	\$ 1,051.00
Professional Development, Admin. Asst.	\$ 300.00	\$ -	\$ 300.00	
Total Personnel -- Support	\$ 14,630.37	\$ 13,620.46	\$ 1,009.91	\$ 14,779.00
Personnel -- Programs				
Director of Music	\$ 8,000.00	\$ 7,333.26	\$ 666.74	\$ 8,500.00
Professional Development, Director of Music	\$ 270.00	\$ -	\$ 270.00	
Director of Music - Substitutes				\$ 400.00
Accompanist	\$ 7,500.00	\$ 8,400.00	\$ (900.00)	\$ 7,875.00
FICA/Medicare, Director of Music	\$ 612.00	\$ 102.00	\$ 510.00	\$ 650.25
Total Personnel -- Program	\$ 16,382.00	\$ 15,835.26	\$ 546.74	\$ 17,425.25
	\$ 165,684.65	\$ 154,272.56	\$ 11,412.09	\$ 159,621.25

